

**Brisbane Baylands Community Advisory Group (BBCAG) Minutes
November 20, 2007, Community Center 250 Visitacion Avenue**

Members Present/Absent: *See attendee roster*

Welcome Remarks: Dana Dilworth, chairperson opened the meeting at 7:00 p.m. A quorum was present. Motion made to accept agenda as amended, seconded and approved. Minutes of August 21 and October 16 corrected and approved.

Business:

- Randy Breault, Director of Public Works/City Engineer: discussed the impact of the oil spill, tar balls, and the bay as well as the importance of knowing who is in authority to protect the health of the public.
- BBCAG sent a 6-page document in response to the Kinder Morgan RAP (copy of response is on the web site bbcag.com).
- Remediation Subcommittee, Technical Assistance: Michael Barnes stated that there is a Brisbane resident, with his PhD in methane and done extensive research in arsenic, who would be willing to address the BBCAG in the future and participate in an ad hoc manner.
- Various questions for Fire Marshall to address were discussed, i.e., who has enforcement, do they have a containment procedure in place for a catastrophe, what is the containment procedure, who is responsibility and what does that look like, how does it work, who can hold anyone accountable, who can levy fines/enforcement, inspection schedule, health?
- Membership is now 15 while the by laws state that 16 minimum is need. David Allione has resigned due to health reasons.
- Discussion on energizing committee. Funding/ Support/ Reorganization: Dana Dilworth stated that she needs more support from the members, funding, and would be interested in stepping down from the chair, aside. Expressed frustration on lack of expertise and technical support. Discussed the possibility of rotating chair (1-year, 2-months, etc.) among the members to help take the pressure off of Dana, re: develop agenda, chair the meeting. Discussion of onerous responsibility creating the agenda. Group commended Dana for her invaluable knowledge and leadership. It was suggested that the knowledge base be compiled and placed on the web for public access to encourage people to be more involved and educated. Group suggested that executive committee take on more of the burden of agenda and developing topics. Secretary will place calendar on the web with information on upcoming speakers.

Sub-Committee reports:

- Budget subcommittee, Treasurer Iris Gallagher and executive committee will work on actual and projected budgets and report to the BBCAG at the January 15, 2008 meeting.
- Information, Minutes, Agendas will be placed on the bbcag.com Web site.

Announcements:

- Please e-mail announcements to secretary for inclusion in the minutes, web site.

Public Comments: None.

Next meeting: January 15, 2008 at 7:00 p.m. in the Community Center, 250 Visitacion Avenue below the Brisbane Library.

Adjourned: Meeting adjourned at 9:00 p.m.